

BRIDGEND COUNTY BOROUGH COUNCIL
REPORT OF THE CLERK & TECHNICAL OFFICER
COYCHURCH CREMATORIUM JOINT COMMITTEE
FRIDAY 4 MARCH 2016

PROGRAMME OF MEETINGS 2016/17

1. Purpose of the Report

- 1.1 The purpose of this meeting is to seek approval for the proposed programme of meetings for 2016/17.

2. Background

- 2.1 The Memorandum of Agreement for the Coychurch Crematorium Joint Committee states that:-

- The Joint Committee shall hold two meetings at least in each municipal year (one of which is to be the Annual General Meeting mentioned in the next sub-clause) for the transaction of general business and may hold such other meetings at such intervals as they find necessary or convenient.
- The first meeting of the Joint Committee after the annual meetings of the Councils shall be the Joint Committee's Annual General Meeting. At that meeting the Joint Committee shall elect a Chairman and Vice Chairman for the ensuing year. The Joint Committee shall also receive a report reviewing performance against the Business Plan for the preceding year.

3. Current Situation/Proposal

- 3.1 The following programme of meetings is proposed:-

Friday 24th June 2016 - Annual General Meeting & Site Visit

Friday 9th September 2016

Friday 2nd December 2016

Friday 3rd March 2017

4. **Effect upon Policy Framework and Procedure Rules**

4.1 There is none.

5. **Equalities Impact Assessment**

5.1 There is no impact on specific equality groups and disability duties.

6. **Financial Implications**

6.1 There is none

7. **Recommendation:**

7.1 The Joint Committee is recommended to approve the programme of meetings for 2016/17

ZAK SHELL
CLERK AND TECHNICAL OFFICER
22nd February 2016

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Background Papers: Equality Impact Assessment Toolkit

